



Fire / Building Official Internal / External Posting

The **Municipality of Kings** is one of the fastest growing regions in Nova Scotia. Kings is both urban and rural, offering exceptional life-style opportunities to its residents. The Municipality seeks the services of a Fire/Building Inspector to support the Community Development Department. The Municipality also provides Fire and Building Inspections for the Towns of Kentville and Berwick.

Reporting to the Manager of Inspection & Enforcement, the successful candidate will:

- Carry out on-site fire inspections on buildings triggered for inspection to ensure compliance with codes and other regulatory bodies;
- Review building plans and specifications of existing buildings and inspect the building to determine compliance with applicable codes and regulations;
- Correspond, in writing, to engineers, architects, contractors, owners and other regulatory agencies noting acceptance or observed deficiencies as part of the fire inspection;
- Promote and enforce fire safety regulations as set out in relevant provincial legislation and municipal bylaws through comprehensive inspections;
- Prepare highly detailed and accurate reports, documents, records and provide evidence before Court, initiate and participate in prosecution in connection with matters arising from the duties of a Fire Inspector;
- Evaluate, recommend and approve Fire Safety plans; and
- Perform building official duties as assigned which includes such things as: plan review, permit issuing, building inspection, file maintenance, assist the public with inquires, investigate complaints etc.

Desired Qualifications:

- Certified Building Official I License as set out in the requirements of the Nova Scotia Training and Certification Board and be eligible to be a member of the Nova Scotia Building Officials Association (NSBOA);
- Certified Level I Fire Inspection License as set out in the requirements of the Fire Inspectors Association of Nova Scotia (FIANS) (considered an asset);
- Experience in the construction industry and thorough knowledge of the National Building Code, National Fire Code and Fire Safety Act;
- Firm working knowledge of all provincial legislation pertaining to fire protection and prevention in new and existing buildings;
- Strong written and communication skills and knowledge of computer applications within a Windows environment with an emphasis on Microsoft Word, Excel, and PowerPoint;
- Hold a valid driver's license; and
- Eligible for appointment as a Special Constable under the Nova Scotia Police Act.

This is a unionized position that is governed in accordance with the Collective Agreement between the Municipality of the County of Kings and CUPE, Local 2618-01. Hours of work are Monday through Friday 8:30 AM to 4:30 PM. Compensation includes a competitive salary, pension, and a benefits plan. Salary will be level 8 of the Municipal Pay Band - \$58,693 to \$67,350. Please submit your application by **4:30 PM Tuesday, October 16, 2018**.

To Apply:

- **Please demonstrate in your application** how you meet the above qualifications.
- **To apply for this position**, email your resume to jmooy@countyofkings.ca OR deliver in person.
- **Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer or will result in termination of your employment. Checks may include one or all of the following checks: Reference / Employment Verification, Criminal Background, and Education.**

**The Municipality of the County of Kings is committed to building and fostering an inclusive and welcoming workplace.
We are an equal opportunity employer.**